



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
June 13, 2024 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Danielle Cardella, Cynthia Butterworth, Jeffrey Ferro, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

Absent: Christy Hirshberg, Debra Trate

- a. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

C. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

D.R McMillin discusses tiny homes and his wish for the Town to make changes to the Town Code to allow for tiny homes in Town limits.

D. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the Minutes of the Regular Council meeting held on May 23, 2024.

C.2 Consider approval of the Payment Approval Report.

Motion: Approval of the items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **moved by** Johann Wallace, **Seconded by** Jeffrey Ferro.

Motion: Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by** Jeffrey Ferro.
Motion passed unanimously.

E. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Mayor Wallace]: Swearing in of the new Chief of Police, Benjamin Wyatt Berry.

Motion: Swearing in of the new Chief of Police, Benjamin Wyatt Berry, Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Cynthia Butterworth.

Sheriff Dannels swears in the new Chief of Police Benjamin Wyatt Berry. Chief Berry's family performs the pinning ceremony.

Mayor Wallace presents Sheriff Dannels with a Certificate of Appreciation for the Sheriff's Department's assistance while the Town was without a Chief of Police and thanks him for the help.

E.2 Discussion and/or Action [Mayor Wallace]: Decision regarding attendance at the League of Arizona Cities and Towns' Annual Conference, in Phoenix, August 27-30, 2024. Presently, the registration rate is \$350 for each Councilmember and the Town Manager. Attendance provides opportunities for education in modern municipal management, business development, and regional and national trends impacting local communities.

Motion: Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Mayor Wallace states that he doesn't see the value in sending any Councilmembers to this Conference. The cost is large and he has never gotten much out of attending. He asks if any of Council wish to attend and advises that the registration fee and hotel costs would be the only things that the Town would pay for. Gas and food should be covered by the stipend that Council receives for these purposes. No present members of Council are interested in attending.

Manager Harvey advises that Councilmember Trate had expressed her interest in attending.

Mayor Wallace asks if Council would like to send anyone. Potentially it would be over \$1000.00.

Motion: Send any representation to this Conference this year in Phoenix, Action: Not, Moved by Johann Wallace, Seconded by Jeffrey Ferro.
Motion Passed Unanimously.

E.3 Discussion and/or Action [Stephanie Fulton]: Approval of a Library Services and Technology [LSTA] grant for Wi-Fi Hotspots at the Library in the amount of \$4000.00.

Motion: Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Stephanie Fulton advises this is to cover the hotspots that can be checked out at the Library.

Motion: Library Services and Technology [LSTA] grant for Wi-Fi Hotspots at the Library in the amount of \$4000.00. Action: Approve, Moved by Johann Wallace, Seconded by Jeffrey Ferro.
Motion Passed Unanimously.

E.4 Discussion and/or Action [Stephanie Fulton]: Approval of an LSTA grant for the Library's Sports and Play program in the amount of \$4000.00.

Motion: Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Stephanie Fulton advises this will provide sporting equipment such as bird watching backpacks, hiking backpacks and other sporting equipment that will be available for checkout at the Library.

**Motion: an LSTA grant for the Library’s Sports and Play program in the amount of \$4000.00.
Action: Approve, Moved by Johann Wallace, Seconded by Jeffrey Ferro.
Motion Passed Unanimously.**

E.5 Discussion and/or Action [Mayor Wallace]: RESOLUTION NO. 2024-06 - DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2025 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL.

Motion: Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Jeffrey Ferro.

Mayor Wallace advises this is something that has to be done every year.

**Motion: RESOLUTION NO. 2024-06 Action: Approve, Moved by Johann Wallace, Seconded by Jeffrey Ferro.
Motion Passed Unanimously.**

E.6 Discussion and/or Action [Mayor Wallace]: Authorization to spend \$25,000 of grant funding received from Cox Communications to implement a “Technovation Hub” at the library. The funds must be spent before the end of this fiscal year ending on June 30, 2024.

Motion: Action: Open for Discussion and/or Action, Moved by Johann Wallace, Seconded by Cynthia Butterworth.

Mayor Wallace advises that this is just approval to go ahead and spend the grant money without bringing it back to Council for any items that may exceed \$5000.00. He has been working with the school and Stephanie to figure out the needs. The money needs to be spent prior to the end of the fiscal year.

**Motion: Spend \$25,000 of grant funding received from Cox Communications to implement a “Technovation Hub” at the library. Action: Approve, Moved by Johann Wallace, Seconded by Jeffrey Ferro.
Motion Passed Unanimously.**

F. Reports of Current Events by Council

Councilmember Butterworth – Next Friday is food distribution

Mayor Wallace- Last week attended the Sky Island Ribbon Cutting Ceremony. This is the new name of the Chamber of Commerce. Next week are the services for former Mayor of Sierra Vista Rick Mueller. Also next week there is a lunch and learn with the outgoing Garrison Commander and the incoming Garrison Commander. Hispanic Chamber is coming up at the end of the month.

Councilmember Ferro- No report

Councilmember Cardella- Attended the Foam party at the park. Highly recommended.

G. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Jeffrey Ferro. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on June 27th, 2024.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on June 13, 2024. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk